

Haworth Library Board Trustees Meeting – Monday, June 10, 2024

IN ATTENDANCE: Betsy Usami, Dawn Hoyng, Deepti Dutta, Edmond Ezra, Jennifer Eisberg, Jody Rozenblit, Regina Eftychiou and Sharon Jureller

ABSENT: Chris Stratton and Council woman Michelle Dilorgi

Meeting conducted at Haworth Library and via Zoom (hybrid)

CALL TO ORDER: 7:04 pm by Sharon Jureller

SUNSHINE LAWS READ - Pursuant to the terms of the Open Public Meetings Act, notice of this meeting has been given to local newspapers, posted in the Haworth Library and provided to the municipal clerk.

PUBLIC: Open to the public for comment.

PUBLIC COMMENTS: Closed at 7:05 pm for comment as there is no public present.

APPROVAL OF MINUTES: Approval of the minutes from regular meeting 05/13/2024. Motion made by Edmond Ezra and seconded by Dawn Hoyng. Motion passed unanimously by voice vote.

TREASURER’S REPORT:

Haworth Municipal Library Financial Report – June 10th 2024 Cash Balances

Cash Balances at the end of May 2024 were:

Checking Account	74,517.80
Discretionary Account	6,966.61
Capital Account	4,008.21
	85,492.62

Borough Q2 check has been received. Balances stated before checks below.

May 2024 checks to approve

Check #	Payee	Amount	
3324	PSE&G (Apr 2024)	622.03	Signed
3325	All County Maintenance	750.00	
3326	Amazon Capital Services	605.08	
3327	Baker and Taylor	1,337.91	
3328	Complete Roof Systems	475.00	
3329	Demco	88.46	

3330	Diamond Rock	71.25	
3331	J&B Lock and Alarm	525.00	
3332	Jillian Tracey	150.00	
3333	Kanopy, Inc.	123.00	
3334	Marlin Leasing Corp	198.05	
3335	Midwest Tape	136.22	
3336	OverDrive, Inc	321.68	
3337	Petty Cash	56.16	
3338	Pro-Chem	250.00	
3339	Staples	184.57	
3340	T-Mobile (Jun 2024)	62.43	
3341	Verizon (Jun 2024)	162.92	
3342	Complete Roof Systems	720.00	
TOTAL		6839.76	

A motion to approve the checks# 3324 - 3342 in the amount of \$6839.76 was made by Edmond Ezra and seconded by Betsy Usami. Motion passed unanimously by voice vote.

DIRECTOR'S REPORT:

**Director's Report
June 2024 Meeting**

House Keeping

- **Borough Check Received:** The library received the second quarter installment for 2024 in the amount of 28,758.00.
- **Panic Alarm System:** New cellular communicator was installed by J&B Lock and Alarm.
- **Audit:** The auditors from Lerch, Vinci & Bliss, LLP visited on June 3rd, 2024 to conduct the library audit.
- **Haworth Library Exhibition:** The exhibit, 'Coming to Form' is a collection of abstract paintings by Joan Knauer. They show will run from June 1 - June 28, 2024 and the reception will be held on Saturday, June 15th at 11:30 am.
- **Roof Inspection:** The roof inspection reported damage to several ridge caps on the shingle roof. The damage was most likely caused by raccoons or other animals. An estimate of \$2,400 was received to fix the roof. Under the guidance of the Borough Deputy Clerk, Carolyn Lee, I reached out to the insurance company and was told that the borough has a deductible of \$2,500 and this repair will not be covered by the insurance.

The exterminator- Pro-Chem, contracted by the borough inspected the largest opening and did not find any fur or droppings. As a precaution a one way trap was laid out. It can be

removed early next week to repair the roof.

I have signed a contract with Complete Roof Systems to repair the ridge caps on the roof. The checks for this month includes a deposit of 30%.

- **Book Displays:** Suzanne and Vanessa have displayed books for Father's Day for the month of June.

BCCLS News:

- **Book Sanctuary:** Demarest Public Library is the 23rd library in BCCLS to pass the resolution to become a Book Sanctuary. East Rutherford Library is the 24th.
- **BCCLS One Book Initiative:** BCCLS Diverse & Underserved Populations Committee would be participating in a One Book initiative with the Bergen County LGBTQ Committee again this year. A graphic novel titled – 'Welcome to St. Hell' by Lewis Hancox has been chosen. The kick-off will take place around November 20th which is Transgender Day of Remembrance.

Friends of Haworth Library

- **Concrete House Tour:** The historical tour on Sunday, June 2nd, 2024 from 1pm – 5pm had over 50 attendees and 40 volunteers and was enjoyed by all.
- **Friends Meeting:** The next meeting to discuss the summer and fall events is scheduled for Wednesday, June 12th at 7 pm at the library.

Youth Services

- **Little Library Installed:** Vanessa collaborated with J. Campoli and Sons to install the Little Library in the Children's garden. They also hosted a STEAM program on construction with the Little Explorers.
- **Summer Reading:** Library has collaborated with New Jersey Jackals for summer reading. Each student who completes the reading goal will receive two tickets for 'Read Around the Bases' night at the Historic Hinchliffe Stadium. The mascot, 'Jack, The Jackal' will visit the library for the summer reading kick-off event on Thursday, June 20th at 3 pm.
- **Display:** Books on airplanes were displayed in the children's area for Story and STEAM program with Mr. Anderson.
- **Haworth Public School visit:** The gifted and talented kids from the school visited the History Room to work on a project.
- **Mermaid and Pirate:** Vanessa collaborated with Demarest Library to host a local children's author, Tracey Baptiste at Demarest United Methodist Church.

- **Upcoming Youth Programs** ([Events Calendar](#))

Following programs were hosted for the youth in May

Program	Family Attendance	Program	Family Attendance
StoryTime & Craft (5/9, 5/23, 5/30)	33, 30, 27	Ukulele and You (5/3)	37
Little Explorers (5/7, 5/21, 5/28)	27, 24, 23	Mermaid and Pirate (5/28)	25
Cooking with Shoprite (5/6, 5/16)	8, 20	Little Wonders (5/8, 5/15, 5/22, 5/29)	32, 44, 31, 31
		Music Speaks with Ms. Wendy (5/18)	26

Adult Programs

- **Upcoming Adult Programs** ([Events Calendar](#))
 - [Yin Yoga Class](#) with Jillian

Programs offered for the adults during the month of May were as follows

Program	Attendance	Program	Attendance
Tai Chi (5/6, 5/13, 5/20)	11 - 12	ESL (5/6)	3
Adult Book Club (5/8)	12	Movie Matinee (5/3, 5/10, 5/17, 5/24, 5/31)	0 - 2
Yin Yoga (5/3, 5/24, 5/31)	4 - 9	Belly Dance (5/2, 5/9, 5/16, 5/23, 5/30)	1 - 3
		Therapeutic Benefits of Journaling (5/15)	12

Non Library Programs

In addition to The Haworth Coffee House and Music Speaks with Ms. Wendy, interviews for Haworth Summer Camp were hosted in the library community room. Meetings for the Cub Scouts, Girl Scouts, Woman's Club of Haworth, Haworth Recreation Commission, Haworth Arts Committee, Friends of Haworth Library and Haworth Public School Graduation Committee were held at the library.

Professional Meetings / Trainings in March

- BCCLS Policies and Procedures Committee Meeting (5/2)
- AI Tools for Library Workplace Tasks (5/20)
- Library Administration, Management & Personnel Committee (LAMP) Circle (5/22)
- BCCLS Executive Board Meeting (5/23)

Trustee Education:

- **June Director and Trustee Training: Book Sanctuaries** -Tuesday, June 18th at 7:00 PM

Library Director of Hoboken Library, Jennie Pu and Jerome Abernathy will talk about book sanctuaries and how they turned their library into a book sanctuary.

Please use the following link to register.

https://us02web.zoom.us/webinar/register/WN_KJ-LaRwyRIuMv0cJdxiYAO

Respectfully submitted,
Deepti Dutta

- There are two checks for Complete Roof Systems this month. One for regular maintenance and inspection and the other is a deposit for the repair work.

MAYOR'S REPORT/COUNCIL REPORT:

None

OLD BUSINESS:

None

NEW BUSINESS:

None

MOTION TO ADJOURN:

A motion to adjourn was made at 7:16 pm by Edmond Ezra and seconded by Jennifer Eisberg.
Motion approved unanimously.

NEXT MEETING

July 8th, 2024 at 7:00 pm at Haworth Library and via Zoom (Hybrid)

Thank you.

Respectfully submitted,
Regina Eftychiou