

**Haworth Library Board Trustees Meeting – Monday, April 8, 2024**

IN ATTENDANCE: Betsy Usami, Chris Stratton, Dawn Hoyng, Deepti Dutta, Edmond Ezra, Jennifer Eisberg, Jody Rozenblit, Council woman Michelle Dilorgi, Regina Eftychiou and Sharon Jureller

ABSENT:

CALL TO ORDER: 7:02 pm by Sharon Jureller

SUNSHINE LAWS READ - Adequate notice of this meeting was given according to the Open Meetings Act aka Sunshine Laws

Meeting conducted at Haworth Library and via Zoom (hybrid)

PUBLIC: Open to the public for comment.

PUBLIC COMMENTS: Closed at 7:03 pm for comment as there is no public present.

APPROVAL OF MINUTES: Approval of the minutes from regular meeting 03/11/2024. Motion made by Regina Eftychiou and seconded by Jennifer Eisberg. Motion passed unanimously by voice vote.

**TREASURER’S REPORT:**

- Cash balances look good.
- Borough check was received.
- Amount is slightly higher because of BCCLS invoice.
- Some invoices came in today. T-Mobile and Verizon, will be added to the list of checks to approve.

A motion to approve the checks# 3290 - 3308 in the amount of \$13,926.33 was made by Betsy Usami and seconded by Edmond Ezra. Motion passed unanimously by voice vote.

**DIRECTOR’S REPORT:**

**Director’s Report  
April 2024 Meeting**

**Cash Balances at the end of February 2024 were:**

Checking Account	\$40,705.27
Discretionary Account	\$6,531.17
Capital Account	\$3,975.66
<b>TOTAL</b>	<b>\$51,212.10</b>

Balances stated before checks below.

<b>Haworth Municipal Library</b>			
<b>Bill Payment List</b>			
<b>Mar-24</b>			
<b>Num</b>	<b>Name</b>	<b>Amount</b>	<b>Signatures</b>
3290	PSE&G (Feb 2024)	\$1,224.93	Signed
3291	All County Maintenance	\$600.00	
3292	Amazon Capital Services	\$936.17	
3293	Baker and Taylor	\$1,993.76	
3294	BCCLS	\$6,967.55	
3295	CCP	\$87.51	
3296	Creating with Clay	\$275.00	
3297	Deepti Dutta	\$33.30	
3298	Demco	\$145.53	
3299	Diamond Rock	\$29.25	
3300	Hasmig Mekjian (Tai Chi)	\$420.00	
3301	Kanopy, Inc.	\$62.00	
3302	Marlin Leasing Corp	\$198.05	
3303	Midwest Tape	\$103.29	
3304	OverDrive, Inc	\$97.77	
3305	Staples	\$114.76	
3306	Yuhan Heating & Cooling	\$412.00	
3307	T-Mobile (Apr 2024)	\$62.54	
3308	Verizon (Apr 2024)	\$162.92	
<b>TOTAL</b>		<b>\$13,926.33</b>	

The Library is busy with patrons signing up for the Townwide Garage Sale and picking up Solar Eclipse Glasses.

**House Keeping:**

- **New Team Member:** Dean Reynolds joined Haworth Municipal Library as a Library Assistant on April 1<sup>st</sup>, 2024. He is scheduled to work at least 14 hours/week. He will link books, help with circulation tasks and programming.
- **HVAC Repair:** The community room and the children’s room lost heat. The fuse to the electrical system had to be replaced. The technician will evaluate one of the compressors in the summer which was making a sound and recommends replacing it if need be. He estimated it would cost

over \$4000.

- **Borough Check Received:** The Library received the 1st quarter installment for the year 2024 from the Borough of Haworth in the amount of \$28,758.
- **Haworth Library Exhibition:** The next show titled 'Spring Is Sprung' will showcase impressionist paintings by Marsha Heller. The show will run from April 20<sup>th</sup> to May 20<sup>th</sup>.
- **Library Book Displays:** Suzanne has created a display highlighting books for Earth Day.
- **New BCCLS Catalog Webinar:** All staff members attended the webinar and were encouraged to watch the recording to familiarize themselves with the new BCCLS catalog.

#### **Friends of Haworth Library:**

- **New Museum Pass:** The Friends of the Haworth Library have sponsored the passes for the Museum of Modern Art in Manhattan. A pass admits five. An additional five tickets can be purchased for \$5 each at the lobby membership desk. The membership pass also includes a 10% discount at the MOMA gift shop. Other museum passes available for Haworth library card holders are – 9/11 Memorial & Museum, American Museum of Natural History, Guggenheim, Intrepid Museum and Storm King.
- **Storage Shelves:** The Friends of the library have also sponsored storage shelves for the children's office and the closet in the community room for storing supplies for the youth programs. Barbra Zahor, Emily Lachman and Beth Potter have purchased and installed shelves from Ikea. They are also planning to add more shelves in the library storage room.
- **Upcoming Fundraisers:**
  - **Townwide Garage Sale:** Saturday, April 27<sup>th</sup> with a rain date of Sunday, April 28<sup>th</sup>. Last date to register Friday, April 19<sup>th</sup>. Registration fee - \$30.
  - **Concrete House Tour:** Sunday, June 2<sup>nd</sup>, 1 – 5 pm.

#### **Haworth Community:**

- **Haworth Coffee House:** The evening of Open Mic was rescheduled for Saturday, May 4<sup>th</sup>.
- **Woman's Club:** The Woman's Club of Haworth donated \$250 to the library.
- **Book Donation:** The Woman's Club donated \$25 to purchase a book in memory of Stephanie Geshwind.

**Youth Services**

- **Upcoming Youth Programs** ([Events Calendar](#))
- **Family Event (Ages 9 and up, Kids and Adults)**– [Creating with Clay: Dog Trinket Dish](#), a Therapeutic Pottery Program will be hosted on Wednesday, April 17<sup>th</sup> from 6:30 pm – 7:30 pm.
- **Raffle Winner:** Vanessa won a raffle prize of \$250 for attending a live session of 2024 Virtual Idea Exchange of the Summer Reading Program, hosted by New Jersey State Library. The funding can be used to pay performer(s) for hosting a summer reading program.

Following programs were hosted for the youth in March

Program	Family Attendance	Program	Family Attendance
StoryTime & Craft (3/7, 3/21, 3/28)	38, 30, 28	Cooking with Shoprite (3/14)	24
Little Explorers (3/5, 3/19, 3/26)	20, 25, 19	Read Across America (HPS) (3/4)	23
Little Wonders (3/6, 3/20, 3/27)	37, 19, 41		

**Adult Programs**

- **Upcoming Adult Programs** ([Events Calendar](#))
  - [Author Visit – Michael Miller](#)
  - [Intro to Astrology](#) (Virtual via Zoom)
  - April [Adult Book Club](#) (Title: How to Say Babylon by Safiya Sinclair)

Programs offered for adults during the month of March were as follows

Program	Attendance	Program	Attendance
Tai Chi (3/18, 3/25)	10, 13	ESL (3/4, 3/11, 3/18, 3/25)	3 - 6
Dance for fun (3/4, 3/11, 3/18, 3/25)	4 - 8	Movie Matinee (3/1, 3/8, 3/15, 3/22)	2 - 8
Adult Book Club (3/13)	14	Belly Dance (3/7, 3/14, 3/21, 3/28)	2 - 3
Exhibition Reception (3/13)	20	Author Visit – Lauren Grodstein (3/3)	45

**Non Library Programs**

Meetings for the Friends of the Library, Woman’s Club of Haworth, Cub Scouts, Recreation Commission, Environmental Commission and Pickle ball Committee were held in the library.

### **Professional Meetings / Trainings in March**

- BCCLS Policies and Procedures Committee Meeting (3/7)
- Record Manager Training (3/12)
- BCCLS New Catalog Webinar (3/13)
- BCCLS System Council Meeting (3/21)
- Friends of the Library Meeting (3/27)

### **Trustee Education**

The recording and presentation slides are now available for the New Trustee Training Webinar held in March 2024 at the following link.

[https://www.njstatelib.org/services\\_for\\_libraries/consulting\\_services/library\\_trustees/](https://www.njstatelib.org/services_for_libraries/consulting_services/library_trustees/)

Respectfully submitted,  
Deepti Dutta

# Haworth Municipal Library

165 Stevens Place, Haworth NJ 07641 | 201-384-1020

## The Haworth Library Gallery

Haworth Library Gallery space is family friendly. Graphic violence, lewd sexual content and nude content is prohibited.

### Artist/Exhibitors responsibilities:

- Artists are responsible for delivery and pickup of their work at the time specified.
- The artwork should be labeled on the front and back with –
  - Artist
  - Title
  - Medium
  - Measurements (width x height)
  - Price (or NFS)
- Solo artists must provide a numbered list of their art (with the above info) and a corresponding number on the label for their artwork.
- Artists should provide a brief biography and a short description of their work on display.
- All artwork must be wired. No ceiling hung or sawtooth hangers.
- Unframed canvas must have the sides painted (not left white).
- Accepted works cannot be substituted and must be available for the duration of the show.

Sale of artwork will be through the artist. The Haworth Library will receive 15%. The art will remain on exhibit until the pickup day.

For a group show, the curator will hang the artwork. For a solo exhibit, the artist is responsible for hanging the artwork with the help of the curator if desired.

Some publicity for the show will be provided by the library.

The Library reserves the right to refuse work or limit the number of works on display.

There is no storage available. The Library is not responsible for work that is not picked up on time.

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This entry application will serve as the entrant's agreement to the library's conditions and waiver. I would like to be considered for the exhibition.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Pieces: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## THE HAWORTH LIBRARY WAIVER

**Please read carefully.** Your submission of this form signifies agreement with Haworth Municipal Library.

My application to exhibit at Haworth Municipal Library, 165 Stevens Place, Haworth, NJ 07641 binds me to the agreement signed below and I am to hold available said artwork until the removal date stated on page one of the prospectus.

In consideration of the display of my artwork, I hereby declare I am the owner and creator of the original artwork being submitted by me, both as to the physical manifestation and the copyright of the artwork. I accept full responsibility for any casualty of any kind while the work is in the Haworth Library.

I understand that my work may not be included if it fails to meet presentation standards, including, but not limited to, unprofessional framing, sawtooth hangers or delivery of the wrong work.

I hereby waive any and all claims against Haworth Municipal Library as well as their employees, Director, Board of Trustees and volunteer curator.

Nevertheless, for the purpose of this agreement, I agree that the stated value of the artwork shall be one US dollar (USD \$1) in the event of any loss or damage to the artwork.

Signatures: \_\_\_\_\_

Date: \_\_\_\_\_

#### MAYOR'S REPORT/COUNCIL REPORT:

Council woman Michelle Dilorgi apologized for not attending the last meeting because of death in the family. She will report the programs and library updates to the council.

#### OLD BUSINESS:

- **Haworth Library Art Gallery Policy**

The policy and application for artists to display their work at the library was discussed. The volunteer curator has booked shows till early next year and recommends that anyone interested in displaying their art at the library should reach out to her to discuss the dates, number of pieces, quality of paper and other details.

The Haworth Library Gallery Policy was moved by Jennifer Eisberg and seconded by Chris Stratton. Motion approved unanimously by voice vote.

#### NEW BUSINESS:

- **Staff Appreciation**

The library board offered to treat the library staff to a breakfast in honor of National Library Week. Edmond Ezra will order breakfast for the next staff meeting. Deepti will confirm the date and everyone's availability.

#### MOTION TO ADJOURN:

A motion to adjourn was made at 7:20 pm by Edmond Ezra and seconded by Betsy Usami. Motion approved unanimously.

#### NEXT MEETING

May 13<sup>th</sup>, 2024 at 7:00 pm at Haworth Library and via Zoom (Hybrid)

Thank you.

Respectfully submitted,  
Regina Eftychiou