

Haworth Library Board Trustees Meeting – March 11, 2024

IN ATTENDANCE: Betsy Usami, Deepti Dutta, Jennifer Eisberg, Jody Rozenblit, Council woman Michelle Dilorgi, Regina Eftychiou and Sharon Jureller

ABSENT: Chris Stratton, Dawn Hoyng, and Edmond Ezra

LATE:

CALL TO ORDER: 7:05 pm by Sharon Jureller

SUNSHINE LAWS READ - Adequate notice of this meeting was given according to the Open Meetings Act aka Sunshine Laws

Meeting conducted at Haworth Library and via Zoom (hybrid)

PUBLIC: Open to the public for comment.

PUBLIC COMMENTS: Closed at 7:06pm for comment as there is no public present.

APPROVAL OF MINUTES:

Approval of the minutes from regular meeting 02/12/2024. Motion made by Jennifer Eisberg and seconded by Betsy Usami. Motion passed unanimously by voice vote.

TREASURER’S REPORT:

Chris could not provide a report this month or make it to the meeting. He will give an update when he returns next month. The list of checks for February are listed in the Director’s Report.

A motion to approve the Checks# 3275- 3289 in the amount of \$ 6,007.44 was made by Jennifer Eisberg and seconded by Jody Rozenblit. Motion passed unanimously by voice vote.

DIRECTOR’S REPORT:

Director’s Report

March 2024 Meeting

Cash Balances at the end of January 2024 were:

Checking Account	\$53,785.65
Discretionary Account	\$6,413.85
Capital Account	\$3,960.27
TOTAL	\$64,159.77

Balances stated before checks below.

Haworth Municipal Library			
BILL PAYMENT LIST			
February-24			
Num	Name	Amount	Signatures
3275	PSE&G (Jan)	\$1,391.69	Signed
3276	All County Maintenance	\$750.00	
3277	Amazon Capital Services	\$705.99	
3278	Baker and Taylor	\$1,088.31	
3279	Kanopy, Inc.	\$89.00	
3280	Lauren Grodstein	\$150.00	
3281	Marlin Leasing Corp	\$198.05	
3282	Michael Miller	\$100.00	
3283	Midwest Tape	\$104.20	
3284	OverDrive, Inc	\$287.74	
3285	Petty Cash	\$163.90	
3286	RFS Commercial Inc.	\$650.00	
3287	Staples	\$102.35	
3288	T-Mobile	\$62.54	
3289	Verizon	\$163.67	
TOTAL		\$6,007.44	

House Keeping:

- **Donation for Art Sold:** Library earned a 15% commission in the amount of \$75, for two photographic works which sold during the last exhibit - Photographing Metaphor by Barry Sheinkopf.
- **Haworth Library Exhibition:** The upcoming exhibition titled ‘Favorite Small Works’ salutes Women in the Arts. It will be on display from March 1st to April 16th and the reception will be held on Wednesday, March 13th from 1 – 3 pm.
- **Bulbs replaced:** DPW was requested to replace the bulbs at the library entrance. They also helped display a banner for the upcoming Townwide Garage Sale at the town sign.
- **Library Displays:** Adult books depicting Women’s History Month are displayed near the library entrance. Children’s Room also highlights books on Women’s History Month, Dr. Seuss’s Birthday, St. Patrick’s Day, Spring, Easter and books on family fun.
- **State Aid Report:** The report is complete and ready to be submitted. The 18 page application reports data about library’s income, grants received, expenditure, staff, hours, library collections, circulation, library services, programs and attendance. Per Capita State Aid was

addressed in the following webinar which explains the forms and surveys which gather the data that calculate and pay State Aid

<https://www.youtube.com/watch?v=qvUmjMIZeeo>

- **Notary Guidelines:** I have reached out to the Borough clerk for guidance, who will reach out to the Borough Attorney and include it on the agenda in the upcoming Borough and Council meeting.

Friends of Haworth Library

- **Chocolate and Bubbles:** The Friends' fundraiser on February 29th, 2024 was attended by more than 40 library supporters.
- **Author visit:** The Friends co-sponsored the reading and conversation with author Lauren Grodstein and sold copies of her book 'We Must Not Think of Ourselves'. There were 45 patrons in attendance.
- **Friends of the Library Meeting:** Wednesday, March 13th at 7pm.

Haworth Community

- **Haworth Coffee House:** Haworth Arts Committee will host an Open Mic evening in the library Community Room on Saturday, March 23rd from 6 – 10 pm.

Youth Services

- **Upcoming Youth Programs** [\(Events Calendar\)](#)
- **Winter Family Hygge:**
Our first family Hygge event was held on the evening of February 21st. Families were encouraged to disconnect from technology and enjoy an evening out together. Twelve families (33 people) attended. Nine teen volunteers were stationed at different activities which included- indoor paper ice skating, snowball fight, create a bookmark, snacks, diamond art, sticker art, scratch art, bracelet making, Zen room and game room. All stations were well attended and many enjoyed peaceful moments in the Zen room. Vanessa plans to make it an annual event and incorporate more family events throughout the year.
- **Ferris Wheels with Mr. Anderson:**
A Story and Steam event was held on February 22nd with Mr. Anderson, a local resident and retired engineer who discussed Ferris Wheels and helped students create their own. He provided suggestions on materials and the best way to create a stable base for the Ferris Wheel to move. Vanessa plans on collaborating with Mr. Anderson in Spring and Summer to discuss other topics such as planes and boats.
- **Interactive Display**

February's Secret Heart Message - "I dumble-adore a good book" had 3 youth winners and 1 teen winner. For March, young patrons have to guess an animal that a famous female researcher worked with. The answer will be shared at the last Storytime in March, when they will learn more about the researcher Eugenie Clark.

Following programs were hosted for the youth in February

Program	Family Attendance	Program	Family Attendance
StoryTime & Craft (2/1, 2/8, 2/22, 2/29)	30, 33, 31, 30	Family Hygge Event (2/21)	33
Little Explorers (2/6, 2/20, 2/27)	17, 18, 23	Cooking with Shoprite (2/15)	21
Little Wonders (2/7, 2/14)	37, 19	Music with Ms. Wendy (2/10)	30
Valentine Day Card Making (2/9)	32	Guess the Secret Heart Message	10
Picture Bingo Valentine's Day (2/14)	19		

Adult Programs

Upcoming Adult Programs ([Events Calendar](#))

Programs offered for adults during the month of February were as follows

Program	Attendance	Program	Attendance
Tai Chi (2/5, 2/12, 2/26)	14, 11, 12	ESL (2/5, 2/12, 2/26)	3, 5, 5
Dance for fun (2/5, 2/12, 2/26)	6, 5, 7	Movie Matinee (2/2, 2/9, 2/16, 2/23)	3, 0, 3, 5
Adult Book Club (2/14)	13	Belly Dance (2/22, 2/29)	2, 4
Embracing and Understanding AI (2/24)	13		

Non Library Programs

Meetings for the Friends of the Library, Women's Club, Haworth Public School Graduation Committee, Cub Scouts, Recreation Commission, Environmental Commission and Music with Ms. Wendy continue to be hosted at the library.

Professional Meetings / Trainings in February

- BCCLS Policies and Procedures Committee Meeting (2/1)
- Friends of the Library Meeting (2/7)
- New Director's Orientation (2/14, 2/21)
- Intro to BCCLS Vega Discover (new BCCLS Catalog) (2/22)

Trustee Education:

- New Jersey State Library's recorded videos can be accessed through their YouTube channel <https://www.youtube.com/@TheNJStateLibrary/videos>
- BCCLS Trustee Development Committee is hosting Trustee RoundTable: Executing Your Strategic Plan on Thursday, March 28, 2024 (7:00-8:00 pm) - via Zoom. Please register via Eventbrite by clicking on this link: <https://www.eventbrite.com/e/trustee-roundtable-executing-your-strategic-plan-32824-tickets-858572672977>

Respectfully submitted,
Deepti Dutta

Other updates --**New BCCLS Catalog**

- BCCLS will launch a new catalog on March 25th, 2024. The old catalog will be accessible for some time.
- The new URL will be <https://search.bccls.org/>. (URL to the current catalog is <https://www.bccls.org/>)
- It looks and feels different and BCCLS is offering staff training this week.
- The migration of saved book lists in the catalog will start March 18th. Patrons will be encouraged to make updates to their saved lists in the new catalog.

Haworth Municipal Library

165 Stevens Place, Haworth NJ 07641 | 201-384-1020

The Haworth Library Gallery

Haworth Library Gallery space is family friendly. Graphic violence, lewd sexual content and nude content is prohibited.

Artist/Exhibitors responsibilities:

- Artists are responsible for delivery and pickup of their work at the time specified.
- The artwork should be labeled on the front and back with –
 - Artist
 - Title
 - Medium
 - Measurements (width x height)
 - Price (or NFS)
- Solo artists must provide a numbered list of their art (with the above info) and a corresponding number on the label for their artwork.
- Artists should provide a brief biography and a short description of their work on display.
- All artwork must be wired. No ceiling hung or sawtooth hangers.
- Unframed canvas must have the sides painted (not left white).
- Accepted works cannot be substituted and must be available for the duration of the show.

Sale of artwork will be through the artist. The Haworth Library will receive 15%. The art will remain on exhibit until the pickup day.

For a group show, the curator will hang the artwork. For a solo exhibit, the artist is responsible for hanging the artwork with the help of the curator if desired.

Some publicity for the show will be provided by the library.

The Library reserves the right to refuse work or limit the number of works on display.

There is no storage available. The Library is not responsible for work that is not picked up on time.

This entry application will serve as the entrant's agreement to the library's conditions and waiver. I would like to be considered for the exhibition.

Name: _____

Address: _____

Telephone: _____ Email: _____

Number of Pieces: _____

Signature: _____ Date: _____

THE HAWORTH LIBRARY WAIVER

Please read carefully. Your submission of this form signifies agreement with Haworth Municipal Library.

My application to exhibit at Haworth Municipal Library, 165 Stevens Place, Haworth, NJ 07641 binds me to the agreement signed below and I am to hold available said artwork until the removal date stated on page one of the prospectus.

In consideration of the display of my artwork, I hereby declare I am the owner and creator of the original artwork being submitted by me, both as to the physical manifestation and the copyright of the artwork. I accept full responsibility for any casualty of any kind while the work is in the Haworth Library.

I understand that my work may not be included if it fails to meet presentation standards, including, but not limited to, unprofessional framing, sawtooth hangers or delivery of the wrong work.

I hereby waive any and all claims against Haworth Municipal Library as well as their employees, Director, Board of Trustees and volunteer curator.

Nevertheless, for the purpose of this agreement, I agree that the stated value of the artwork shall be one US dollar (USD \$1) in the event of any loss or damage to the artwork.

Signatures: _____

Date: _____

2024 Library Board of Trustees

<u>NAME AND ADDRESS</u>	<u>PHONE/EMAIL</u>	<u>TERM</u>	<u>TERM EXPIRES</u>
<u>President</u>			
Sharon Jureller 124 Harrison Street	201-315-6534 sjureller@gmail.com	5 years	12-31-25
<u>Vice President</u>			
Elizabeth Usami 459 Contant Avenue	201-280-9346 usami@verizon.net	5 years	12-31-26
<u>Treasurer</u>			
Christopher Stratton 16 Myrtle Street	609-401-3136 strattsc@gmail.com	5 years	12-31-24
<u>Secretary</u>			
Jody Rozenblit 96 Whitman Street	773-960-8637 jody.rozenblit@gmail.com	5 years	12-31-24
Dawn Hoyng 385 Orchard Place	201-803-4277 hoyngnj@msn.com	5 years	12-31-25
Edmond Ezra 303 Franklin Street	201-314-9092 ezra303@aol.com edmondezra1@gmail.com	5 years	12-31-28
Regina Eftychiou 136 Haworth Drive	201-406-4056 srareg@aol.com	5 years	12-31-27
<u>Haworth Public School Liaison</u>			
Superintendent of the school Paul Wolford (Assistant's Contact)	201-384-5526 Ext. 35104 wolford@nvnet.org giambonak@nvnet.org		
Superintendent's Alternative Jennifer Eisberg	201-723-3025 eisberg@nvnet.org jennifereisberg@gmail.com		
<u>Council Liaison</u>			
Michele Dilorgi 375 Maple Street	201-906-1175 diiorgi@haworthnj.org	1 year	12-31-24
<u>Mayor</u>			
Heather Wasser	201-384-4785 / 201-561-5057 wasser@haworthnj.org		
<u>Honorary Member</u>			
Florence Poris 200 Old Hook Road, Apt. 340 Harrington Park, NJ 07640	FloGeo554@aol.com		
<u>Library Director</u>			
Deepti Dutta 858 Elm Avenue, River Edge	201-370-5949 dutta@haworth.bccls.org		

MAYOR'S REPORT/COUNCIL REPORT:

Council woman Michelle Dilorgi apologized for not attending the Friend's Fundraiser because of illness. She will report the programs and library updates to the council. Sharon Jureller will email her a summary of upcoming events.

OLD BUSINESS:

None

NEW BUSINESS:

1) Haworth Library Art Gallery Policy.

A policy for artists to display their work at the library was composed under the guidance of the volunteer curator which includes contact information of the artist, specifications about the art submission, and a waiver. It was advised that it should include an exemption for school students. Deepti will reach out to the curator for advice and the policy will be revisited in the next meeting.

MOTION TO ADJOURN

A motion to adjourn was made at 7:20 pm by Jennifer Eisberg and seconded by Betsy Usami. Motion approved unanimously.

NEXT MEETING

April 8th, 2024 at 7:00 pm at Haworth Library and via Zoom (Hybrid)

Thank you.

Respectfully submitted,
Regina Eftychiou